



System of
Environmental
Economic
Accounting

Regional Training Workshop on the Production of SEEA-Energy Accounts and Use of Energy Information for Policy

17 – 20 December 2019
Almaty, Kazakhstan

Information note



Ministry of National Economy
of the Republic of Kazakhstan
Statistics committee



United Nations



Statistics
Netherlands



UNECE



UNITED NATIONS
ESCAP
Economic and Social Commission for Asia and the Pacific

I. INTRODUCTION

This Information note provides details regarding the “Regional Training Workshop on the Production of SEEA-Energy Accounts and Use of Energy Information for Policy” organized by the United Nations Statistics Division (UNSD) in collaboration with the Agency of the Republic of Kazakhstan on Statistics, the United Nations Economic and Social Commission for Asia and the Pacific (ESCAP) and the United Nations Economic Commission for Europe, and with the support of Statistics Netherlands.

II. DATE AND VENUE

The Workshop will take place on 17-20 December 2019 at the **UN House**, second floor conference room (**303 Bayzakov street, Almaty, Kazakhstan**). Participants are requested to register at the meeting venue on Tuesday, 17 December 2019 between 8:30 and 9:00.

At the entrance to UN Building in Almaty, the guard will verify ID documents (please bring your passport). The participants will be escorted by UN personnel from/to the lobby of the UN Building to the venue place, conference room on 2nd floor.

III. PASSPORTS AND VISAS

All participants are advised to consult with the diplomatic mission of Kazakhstan in their respective countries regarding the latest applicable visa requirements and, if needed, to obtain an appropriate visa prior to their departure. Requests for issuance of a visa support letter should be sent to escap-sonca@un.org together with the passport copy, registration form indicating the home address not later than 21 November 2019.

IV. AIR TICKET

Sponsored participants will be provided with a round trip air ticket from their residence to Almaty. The official travel dates are to arrive in Almaty on 16 December and depart in the afternoon of 20 December or on 21 December 2019 at the latest (depending on flight schedule). However, if the participant decides to change the travel dates for personal reasons, it should be noted that any extra cost related to the issuance of the ticket on the requested dates must be covered by the participant. If, after the tickets are issued the sponsored participant is unable to attend any or part of the meeting, it is requested to immediately inform the organizers.

V. TRANSPORTATION

The participants are responsible for their transfer from airport to hotel and from hotel to airport. Taxis from the EcoTaxi booth with the green logo below are readily available at the Almaty International Airport. Transfers cost approximately 4000-5000 Kazakhstani tenge (KZT).



VI. ACCOMMODATION

Participants are expected to make their own hotel booking in Almaty. The following hotels are close to the meeting venue:

- Holiday Inn (<https://www.ihg.com/holidayinn/hotels/us/en/almaty/alakz/hoteldetail>)
- Intercontinental (<https://www.ihg.com/intercontinental>)
- Garden Park Inn Almaty (<https://gardenparkinn.kz/>)
- Rahat Palace Hotel (<https://rahatpalace.com/>)
- Best Western Plus Atakent Park Hotel (<http://aphotel.kz/>)
- Astana International Hotel (<http://www.astanainterhotel.kz/>)
- Double Tree by Hilton Almaty (<https://doubletree3.hilton.com/en/hotels/kazakhstan/doubletree-by-hilton-almaty-ALADTDI/index.html>)

VII. DAILY SUBSISTENCE ALLOWANCE

All sponsored participants will receive a daily subsistence allowance (DSA) in an equivalent to USD 170 per night (at the current rate, subject to change) for the nights spent in Almaty on the official itinerary (4-5 nights depending on the flights). This amount is intended to cover accommodation expenses in Almaty and all other related miscellaneous travel expenses, such as meals, visas, bus fares, etc. However, coffee breaks and lunches will be provided for during the meeting.

Participants will also receive Terminal Expenses (TE) of USD 188 to cover their transportation to/from airport in their home country and in Almaty. 75% of the DSA and TE will be received by bank transfer before the workshop and the remaining 25% will be received upon completion of the travel and submission of boarding passes.

VIII. INTERPRETATION AND VISUAL AIDS

Simultaneous interpretation between English and Russian will be provided.

IX. FURTHER INFORMATION

Further information on the Workshop can be obtained from:

Ms. Jessica Ying Chan
Associate Statistician
United Nations Statistics Division
Email: sea@un.org

Telephone: +1 212 963 3581

X. USEFUL INFORMATION

Climate: The climate in Kazakhstan is continental with cold winters and hot summers. In December, the temperature in Almaty usually varies between +2 and -7 °C.

Time: GMT+6

Smoking: In accordance with the law of Kazakhstan, smoking in public places is prohibited.

Banking services: ATMs are available in major hotels.

Currency: The local currency is "Tenge". Most hotels and shops accept credit cards, including Visa and Mastercard.

International calls: For international calls, please dial: 8 + 10 + country code + dialed number.

Emergency phone number: 101 – Fire emergency
 102 – Police
 103 – Ambulance

Electricity: Alternating current, 220V with 50 Hz frequency.

Taxi services: For local taxi services, please contact the hotel reception.
