



System of
Environmental
Economic
Accounting

Regional Training Workshop on the SEEA Experimental Ecosystem Accounting for African countries

28 – 31 October 2019
Sheraton Hotel, Pretoria, South Africa

Logistics Note



stats sa

Department:
Statistics South Africa
REPUBLIC OF SOUTH AFRICA



United Nations



1. Welcome

The United Nations Environment Programme (UNEP) and United Nations Statistics Division (UNSD), in collaboration with Statistics South Africa, the Gaborone Declaration for Sustainability in Africa (GDSA) and the United Nations Economic Commission for Africa (UNECA) welcomes you to Pretoria, South Africa for the Regional Training Workshop on the SEEA Experimental Ecosystem Accounting for African countries to be held from 28 to 31 October 2019. The workshop will commence with registration at 08:30 on 28 October and conclude with lunch ending 14:00 on 31 October.

2. Visa Arrangements for South Africa

Participants are responsible for checking visa requirements and making their own insurance and visa arrangements before departure, including any required visas for transit or stopover. All travellers, who require a visa for South Africa are requested to obtain their entry visa from the nearest available South African Embassy/Consulate, prior to departure to South Africa well in advance to avoid unnecessary delays.

For further information for visa requirements, please refer to the South African Ministry of Foreign Affairs website (www.dirco.gov.za/foreign/sa_abroad/index.htm), or the Department of Home Affairs website (www.dha.gov.za/index.php/immigration-services/exempt-countries) to confirm exemption status. UNLP holders and SADC region passport holders are VISA Exempted to enter South Africa. Please note that the UNLP is recognized only together with a National passport.

3. Accommodation

Participants are required to make their own hotel reservation or accommodation arrangements.

Please note rooms are being held at the workshop venue, Sheraton Pretoria Hotel, and can be booked subject to availability on a first come first served basis. Participants are encouraged to book as soon as possible.

The negotiated rate is **R1300 (approx. USD85) per night, inclusive of taxes and breakfast.**

Participants must send their booking requests by quoting the reference: **UN Environment Event** through to **Anita De Figueiredo** (anita.defigueiredo@sheratonpretoria.com) and copy **Annah Bango** (annah.bango@sheratonpretoria.com).

Sheraton Pretoria Hotel	
Hotel Website:	https://www.marriott.com/hotels/travel/prysi-sheraton-pretoria-hotel
Hotel Address:	643 Corner Stanza Bopape (Church) & Wessels St, Arcadia, Pretoria, South Africa, 0007
Map for directions:	https://www.marriott.com/hotels/maps/travel/prysi-sheraton-pretoria-hotel/
Hotel Coordinates: GPS Coordinates:	25.7452° S, 28.2119
Hotel Contact:	+ 27 012 429 9999

Below is a list of other recommended hotels that are available within Pretoria:

- 1) Southern Sun - Pretoria: <https://www.tsogosun.com/southern-sun-pretoria>
 - 2) Sierra Burgers Park: <https://www.sierrahotels.co.za/sierra-burgers-park/>
 - 3) Protea Capital Hotel: <https://protea.marriott.com/>
 - 4) Manhattan Hotel: <https://www.manhattanhotel.co.za/>
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Note: In light of recent xenophobic attacks in South Africa, participants are highly encouraged to choose Sheraton Pretoria or stay in the recommended hotels. Please note that the organizers cannot be responsible for participants' personal or material safety before, during or after the workshop. Participants are responsible for arranging their own travel insurance.

4. Transport from Airport to Hotel

Oliver Reginald Tambo International Airport (OR Tambo) – the main international airport - is located approximately 39 min (53.7 km) via R21 from the Sheraton Pretoria Hotel.

Statistics South Africa will provide airport collection and drop-off services for participants. Your flight itinerary details will be provided to Statistics South Africa to coordinate pick-up and drop-off times and locations. Further information will be communicated in the week prior to the workshop. For any queries regarding this service please contact Lefupana Mahlomola Martin on mahlomolal@statssa.gov.za.

5. Daily Subsistence Allowance (DSA), Terminal Expenses and Airline Tickets

Participants travelling from outside Pretoria will be provided the DSA and terminal expenses to cover accommodation, meals, local transport and other incidental expenses. As at 18 September 2019, the DSA rate for Pretoria is USD 163, but it could change by October 2019. Meeting participants will receive approximately 75% of the DSA in advance, the balance will be paid upon submission of your boarding passes. Terminal Expenses will be provided to cover transport/taxi costs incurred to and from the airport in your home country only; as above, transport to/from O.R. Tambo airport is provided free-of-charge by Statistics South Africa.

Participants airline tickets will be arranged by UN Environment. For any queries please contact Dustin Wenzel (dustin.wenzel@un.org) or Sarah Cheroben (sarah.cheroben@un.org).

6. Currency

The official currency in South Africa is Rand (ZAR) usually indicated as R. There are exchange desks in many areas of South Africa. Major hotels accept credit cards and cash point machines are available throughout the city. It is advised not to use freelance exchange persons who offer to exchange currency around airports, train stations and in main city centres.

7. Communication and Internet services

The country code is +27. The major South African mobile operators are (MTN, VODACOM, CELL C, VIRGIN MOBILE and TELKOM SA) which cover almost the whole territory of the country. Areas such as the airport, restaurants, and malls have WI-FI zones that enable visitors to use the Internet.

8. Power voltage:

In South Africa the standard voltage is 230 V and the frequency is 50 Hz. The plugs in South Africa are of very specific type with round pins:



If your appliances have a different shape, you may need a plug adapter.

9. Weather and Time zone:

For weather conditions in Pretoria, check:

<https://www.accuweather.com/en/za/pretoria/305449/weather-forecast/305449>

The time zone in Pretoria is GMT +2

10. Health Information

South Africa has a few of Public and Private Hospitals that can respond to a wide range of medical conditions. Health care in South Africa varies from the most basic primary health care, offered free by the state, to highly specialized, hi-tech health services available in both the public and private sector. Some vaccines are recommended or required for South Africa. The CDC and WHO recommend the following vaccines for South Africa: typhoid, hepatitis A, hepatitis B, cholera, yellow fever, rabies, and influenza. You will also need to update your common vaccinations. At the airport, customs officials may ask to see prescriptions for any medication you bring into the country. It is highly recommended for participants to make their travel (medical) insurance plans before leaving their home countries. The organizers will not be able to assist with insurance or any medical expenses incurred.

11. Water

South Africa is one of the few countries in the world where tap water is still regarded as relatively safe to drink, particularly in big cities such as Pretoria and Cape Town. Tap water is recommended for cooking also. Bottled water is also recommended and is readily available in all supermarkets and shops.

12. Emergency numbers

- **10111** can be dialled from anywhere in South Africa and is the single number for all types of emergencies: fires, gas accidents, medical and police emergencies:
 - **112** is the common emergency telephone number that can be dialled **free of charge** from most **mobile telephones** in order to reach emergency services (ambulance, fire and rescue, police)
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13. Security Information

The Security level in South Africa is 1 (low minimal). According to UN Security Policy Manual Chapter IV, Security Clearance (SC) request is mandatory for official travel to any location, regardless of the Security Level. The travel advisory for South Africa can be found at: [TRIP Security Advisory for South Africa](#).

In the wake of recent xenophobic attacks in South Africa, participants are highly encouraged to stay in the recommended hotels. In addition, participants should minimise movements around the city, particularly at night, and exercise extra vigilance and caution. Further security information may be provided as necessary. Please note the below UNDSS South Africa security contact information.

Security Contacts		
NOTE: ALL CALLS TO THE UNDSS MAY BE RECORDED FOR EMERGENCY MANAGEMENT PURPOSES		
UNDSS Security Operations Centre (24/7)		
UNDSS Security Emergencies:		undss.za@undp.org
UNDSS Security Emergencies:	+27 78 029 7102	undsteam.za@undp.org
Landline:	+27 12 354 8466	
UN Wellness Coordinator:	+27 83 679 4638/+27 66 307 1807	sindiswa.mathiso@one.un.org
PRETORIA		
Andrei Bobylev - CSA (Pretoria)	+27 12 354 8083 / +27 82 301 5888	andrei.bobylev@un.org
Rustam Salyakhov – D/CSA (Pretoria)	+27 12 354 8089 / +27 82 552 3240	salyakhov@un.org
Catherine Mackenzie - FSCO (Pretoria)	+27 12 354 8084 / +27 71 136 9878	catherine.mackenzie@un.org
Ben Coetzee - Security Analyst (Regional) / LSA (Pretoria)	+27 12 354 8082/+27 71 641 7293	ben.coetzee@un.org
JOHANNESBURG		
Rumen Atanasov - FSCO (Johannesburg)		
Landline/Cell:	+27 11 517 1558 / +27 82 552 3241	rumen.atanasov@un.org
Thor Bachmann - FSA (Johannesburg)		
Landline/Cell:	+27 11 517 1631 / +27 82 336 7009	bachmann2@un.org
CAPE TOWN		
Sunesh Indhur - FSA (Cape Town)	(No landline) / +27 83 283 9025	sunesh.indhur@un.org
Surge Mission		
Maria Magdalena De Lange - Ethiopia -Return 31 August 2019	+27 12 354 8076 / +27 82 465 8025	maria.delange@un.org
National Emergency Services (24/7):		
<i>South African Police Service (SAPS)</i>		
SAPS Emergency Call-Centre:	10111	
SAPS Diplomatic Police Unit Call-Centre:	+27 12 421 8063	
<i>General emergencies</i>		
All cellular telephone Emergency Call-Centre's:	112	
Provincial Fire, Ambulance & Medical Emergencies:	10177	
Automobile Association:	+27 11 799 1000	
Local Emergency Contacts (24/7)		
Pretoria Central Police Station:	+27 12 353 4000	
Johannesburg Central Police Station:	+27 11 497 7361	
Municipal Emergency Services (24/7):		
Metro Police and Fire department - Johannesburg	+27 11 375 5911	
Metro Police and Fire department - Pretoria (Tshwane)	+27 12 664 4445 / 2058	
Metro Police and Fire department - Cape Town	107/ +27 21 480 7700 / +27 21 480 7700	
Metro Police and Fire department - Durban	+27 31 361 0000	
<i>South African Police Service (SAPS) Hotlines:</i>		
<i>(Register a complaint about unacceptable conduct or poor service experienced at any SAPS office):</i>		
SAPS National Service Complaints Call-Centre:	0800 333 177	
SAPS Inspectorate Complaints Call-Centre:	0860 130 860	

14. Contact information

For information concerning the arrangements for the meeting, please contact Dustin Wenzel (dustin.wenzel@un.org) or Sarah Cheroben (sarah.cheroben@un.org).

15. Other useful information

Visiting Pretoria

For information about Pretoria, tourist attractions and restaurants please visit: <https://www.south-african-hotels.com/region/pretoria>

Pretoria: Tourist Attractions



Union Buildings



National Zoological Gardens



Freedom Park