Guidelines for voluntary short presentation to the

Fifth Policy Forum on NCA for Better Decision Making – Greening the Recovery

Introduction

This information is for those people and organizations that would like to volunteer to showcase work relevant to the aims of the Fifth Policy Forum. We invite you to prepare a short PowerPoint presentation (up to 5 slides) capturing the work done in your country/organization on NCA and green recovery.

These presentations will provide an opportunity for all participants to share their work and increase understanding between the natural capital accounting and green recovery communities.

The representatives of countries/organizations submitting the presentation will be invited to present in Session 3 on Day 2 of the Forum. Space in the session is limited and, if necessary, we will adapt the format of the Session 3 to accommodate as many contributions as possible.

A summary of each presentations will be reflected in the proceedings of the Fifth Policy Forum. The Forum organizers may contact the authors of presentations for additional information for the purpose of drafting the Forum Proceedings. We will not reproduce material presented (e.g. use figures or tables) without the consent of the presentation authors.

All presentations will be posted to the Forum website prior to the Forum.

The Forum Communications Team will be coordinating these contributions, led by Sonu Jain sjain7@worldbank.org and assisted by Michael Vardon michael.vardon@anu.edu.au.

Content of presentations for showcasing work

Presentations should be a maximum of 5 slides and include the following information:

1. **Title:** This should have the words Natural Capital Accounting or Green Recovery and the country and/or organization from which it comes as well as an indication of the particular application to green recovery (e.g., "Natural Capital Accounting for nature-based tourism in Costa Rica").
2. **Contact name(s):** each work showcased should have at least one contact person who can attend the Fifth Forum and make the presentation in Session 3. The name of the contact should be the same as in the Fifth Policy Forum registration details. Email addresses may be added.
3. **Weblinks**: may be embedded in the slides
4. **All presentations should be in PowerPoint (ppt).** When these are posted on the web, they will be converted to pdf.

Presentations showcasing your work should answer some or all of the following questions:

1. Why is natural capital and green recovery important? Please use a graphic and describe in 100 words or less.
2. What natural capital accounts have been produced or are in production? Please use icons if possible.
3. How do the accounts produced or in production relate to a green recovery? Please use graphics to highlight what has been produced and then explain in 100 words or less what it shows and how it could inform green recovery.
4. What progress has been made and what are the next steps? Please describe in 100 words or less. Please use bullet points where possible.

Steps to follow:

1. **Please advise the Forum Communication Team as soon as possible if you intend to prepare a presentation via email.** A brief description of the presentation should be included. If you need support or advice on the content of presentation, then this is available. Assistance will be provided based on need and on a first-come, first-served basis.
2. **Presentations should be sent to the Forum Communication Team by September 8**. This is one week ahead of the Forum start date.

Presentation of work in Session 3:

All presentations submitted will be included in Session 3.

A maximum of 5 minutes will be allocated to each presentation. Time may need to be shortened depending on the total number of presentations submitted.

It is imperative that all presentations keep to time. The stopwatch will be ticking, and presenters will be given a 1-minute warning. The time available for this session is limited and we need to ensure that everyone has the chance to make their contributions.

The order of presentations will be determined by the Session Chair in consultation with the **Forum Organizing Committee.** This will be done after September 8, the deadline for the contribution of presentations. Presenters will be advised ahead of the Forum of the order of presentations and the final time allowed.

Submitting questions via the chat function of WebEx will be encouraged by the Session Chair and Forum Facilitator. The Session Chair and Forum Facilitator will draw on these questions and put them to the presenters. The questions will be put after a group of presentations, NOT after each presentation.