

LOGISTICS NOTE



**RADISSON BLU HOTEL, NAIROBI, KENYA
6-7 September 2023**

Theme: *Using Natural Capital Accounting and Analysis to Inform Policies for Development, Climate Change and Nature Protection*

Overall objective of Africa NCA Policy Forum:

The overall aim of the Africa Natural Capital Accounting Policy Forum on Using Natural Capital Accounting (NCA) and Analysis to Inform Policies for Development, Climate Change and Nature Protection is to support the mainstreaming of NCA and related data and analysis into development planning and policy processes, how such data and analysis on natural capital could inform the triple challenge of development, climate change and protection of nature.

Expected Outcomes:

- i. Improved learning network and peer-to-peer knowledge exchange among countries and participants on use of NCA and related approaches to support synergistic climate, nature, and development outcomes.
- ii. Closer collaboration, cooperation, and support between countries in developing and using NCA and related data and analysis for planning and decision-making.
- iii. Priority next steps and strategy for strengthening the Africa NCA CoP.

Host, Participants and Agenda:

The Africa Natural Capital Accounting (NCA) Policy Forum is co-organized by Kenya National Bureau of Statistics (KNBS) as the host country representative, the World Bank's Global

Program on Sustainability (GPS) and United Nations Statistics Division (UNSD).

The Forum is expected to attract policy makers, statisticians, academics, regional and international experts as well as private sector entities from countries and organizations across Africa.

Presentations and Discussions:

Speakers and participants from all participating countries and the representatives of the development partners will make presentations on their experiences on “Natural Capital Accounting” experiences that will be useful for other countries. In addition to presentations by participants and sponsors, key speakers from relevant fields in Climate Change and Nature Protection will also make presentations.

It will be an in-person event, but to accommodate participants and organizations that will not be able to participate physically, the Forum will be live-streamed and provide opportunities to submit written questions.

Logistics:

Flights and Accommodation

All expenses associated with participation in the meeting, such as all travel and accommodation expenses, as well as any other costs you may incur in Nairobi, shall either be borne by you or by your nominating/sponsoring authority (World Bank, UNSD, UNEP, other). World Bank financed colleagues will be accommodated at the Radisson Blu Hotel, Upperhill, Nairobi. Hotel bookings for all confirmed Forum delegates are arranged. The special negotiated single room rate includes breakfast and internet connection. Check-in time is 15:00 p.m. while check-out is at noon. All extras (phone, mini bar etc.) should be paid by the participants during their check-out.

Hotel address:

Radisson Blu Hotel, Nairobi Upper Hill
P.O. Box 21695, 00100 GPO, Nairobi, Kenya
T: +254 (0) 709 810 000
Email: info.nairobi@radissonblu.com

1. Website: <https://www.radissonhotels.com/en-us/hotels/radisson-blu-nairobi-upper-hill>

Delegates financed by UNSD are responsible to arrange their own accommodation. To facilitate that, a block booking is available for them at The Best Western Upperhill and needs to be confirmed by the participant before the **22nd of August 2023**. Kindly get in touch with The Best Western Upperhill (reservations@bestwesternnairobi.com) and mention you are with the UNSD team as instructed separately. The hotel can provide a reservation confirmation if needed for visa purposes.

For other participants, should you require accommodation, you may get in touch with Radisson Blu above or these two other suggested hotels within close walking distance of the meeting venue (Radisson Blu, Upper hill): The Best Western Upperhill and Mercure Hotel Upperhill. If you wish to know more about the three hotels, please visit their webpages:

1. The Best Western, Upperhill: https://www.bestwestern.com/en_US.html
2. The Mercure Hotel: <https://mercure.accor.com/gb/africa/index.shtml>

Visa Arrangements

Participants are responsible for checking visa requirements and making their own insurance and visa arrangements before departure, including any required visas for transit or stopover.

Please visit <https://evisa.go.ke/eligibility> to check if you require a Visa to visit Kenya. All visas should be applied online at least 5 days before departure. Countries from category 3 are requested to apply for the visa at the earliest opportunity as their processing take a longer time (about 3 weeks). The Visa cost about \$51.

You are advised to apply for the Single-entry tourist visa for easy entry into the country. Should you require an invitation letter from Kenya, kindly liaise with KNBS through your sponsoring authority and KNBS will be happy to facilitate you.

Covid-19

The Government of Kenya lifted all Covid-19 entry regulations on 9th May, 2023. Only travelers arriving at any point of entry with flu-like symptoms will be required to fill the passenger locator form on the 'jitenge' platform: https://ears.health.go.ke/airline_registration/. They will also be required to take a Covid-19 antigen test upon arrival at their own cost. However, we strongly advise that you check with your airline for any additional requirements before you travel.

Other Health Requirements:

Please make sure you bring all your medications with you. A yellow fever vaccination certificate is mandatory for travelers coming from countries where yellow fever may occur. Immunization against yellow fever is recommended for travelers from other countries. The International travel, health and vaccination requirements for travel to Kenya can be obtained from the Center for Disease Control and Preventions website available in the following link: http://wwwnc.cdc.gov/travel/destinations/traveler/none/kenya?s_cid=ncezid-dgmg-travel-single-001/ For other vaccinations, please consult your local doctor before you embark on your travel.

Transportation

Participants are responsible for their transportation from/to airports in their home country and in Nairobi. **For World Bank financed participants**, please keep receipts to claim reimbursement through the help of the World Bank Organizing Team that will be present at the hotel during the forum. The Radisson Blu Hotel, Nairobi offers group and individual airport transfers. Delegates can approach Forum organizers with a request to provide an airport transfer service through the hotel. The airport transfer fee for country delegates, if arranged through the hotel, will be included in the hotel accommodation price, and covered by the sponsors. Please note that it is approximately 15-minute ride to the hotel. There are ATMs and exchange offices at the airport and on the streets. The taxis do not accept credit cards.

UNSD financed participants are responsible to arrange their own transportation to/from the airport and the terminal expense fee is already included in your transfer. If you decide to book through the Best Western Upperhill, you may arrange the airport transfer with the hotel as specified separately.

Translation Services: English to French translation will be provided for the whole period of the event.

Lunch, coffee breaks and Dinners: All lunches and coffee breaks will be arranged and paid by the sponsors for all participants.

Payment of Daily Subsistence Allowance (DSA) to Delegates: Please get in touch with your sponsor(s) for details of any allowances payable to you.

About Kenya:



Kenya, officially the Republic of Kenya (Swahili: Jamhuri ya Kenya), is a country in East Africa. With a

population of more than 47.6 million in the 2019 census and at 580,367 km², Kenya is the world's 47th-largest country. It lies between latitudes 5°N and 5°S, and longitudes 34° and 42°E. Kenya is a member of the United Nations, Commonwealth of Nations, East Africa Community as well as other international organisations. Kenya's capital and largest city is Nairobi.

Language:

There are two official languages; English and Swahili; used in varying degrees of fluency for communication with other populations. English is widely spoken in commerce, schooling, and government while Swahili is largely spoken in social scenes. However, even in the social scene, most Kenyans are able to communicate using English.

Time Zones: East African time zone which is GMT + 3hrs is used throughout the year.

Electricity: Kenya's electricity is at 220 - 240V, with square type three pins is use.

International Telephone Dialling: Kenya's International Telephone dial code is +254

Weather

The altitude in Nairobi (1,700 m or 5,500 ft) could be tiring at first and it might take some people a few days to adjust. Those who are not used to hot climates should avoid strenuous outdoor exercise in the middle of the day during the hot season.

Nairobi is quite warm in September (average of 24 degrees Celsius) with some rain (about 20mm) expected. However, it is advisable to carry a few warm clothes just in case.

In the major hotels and restaurants of the city, the food can be consumed without reservations. However, even in Nairobi, it is advisable to drink only boiled or mineral/bottled water.

Currency: The local currency is Kenya Shillings (KSH). You could exchange money at the airport, in the hotels, at the banks or exchange offices in the streets. The exchange rate as of August 7th, 2023, is approximately:

1 USD = 142.62 KSH

1 EUR = 156.02 KSH

Other Information

Nairobi is the known affectionately as the Green city in the sun. There is a lot to see and visit in Nairobi.

Nairobi National Park: There is a national park in the heart of the city and not very far from the Radisson Blu, Upper Hill Hotel. To see most animals, it is advisable to visit the park in the early morning (around 6-8am) or in the evening (4-6pm). For more information, please visit the Kenya Wildlife Service website: <https://www.kws.go.ke/parks/nairobi-national-park>

National Museums:

1. **Nairobi National Museums:** The attractions include the Cradle of human kind gallery; The Story of mammals; The History of Kenya; Cycles of life gallery; Numismatic exhibition and Asian African Heritage exhibition gallery respectively. It is located in Westlands, Nairobi

2. **Nairobi Snake Park:** It is a popular attraction site for visitors and a research centre on reptiles and breeding of snakes. The Snake Park also serves as a home for rescued and threatened reptiles. It is located among Prof. Wangari Maathai Road, Parklands, Nairobi.
3. **Nairobi Gallery:** It is dedicated to promoting local artists through displaying of their artwork including architectural designs, colonial safes, heritage collections and pioneer art galleries. It is located at Kenyatta Avenue and Uhuru Highway roundabout next to Nyayo House.
4. **Karen Blixen:** Set in the serene suburb of Nairobi, the Karen Blixen Museum not only provides the most comprehensive insight into the person of Karen Blixen, but also offers a fantastic space for personal reflection in our nature trail, against a back drop of Karen's beloved Ngong Hills.

For more information, please visit the National Museums of Kenya Website:
<https://museums.or.ke/>

For exact locations, kindly consult google maps

Shopping malls:

There are two shopping malls relatively near the Radisson Blu, Hotel; The Junction and the Hub, Karen. The best coffee shops including Java House, Art Caffe and, Mug and Bean and restaurants are available at the malls above.

Transport:

For ease of movement, kindly download uber or little cab apps on your phone

Security:

Nairobi is largely safe but, like all other cities, it is good to exercise caution particularly in crowded places or at night.

For any information on the Forum, you may contact Mr. Peter Katanisa, Africa NCA Coordinator, World Bank at pkatanisa@worldbank.org, Christine Magu, Senior Statistician, Kenya National Bureau of Statistics (KNBS) at cmagu@knbs.or.ke and Wilma Wambui Mwai, Team Assistant, World Bank, at wmwai@worldbank.org.

In case of a medical emergency, the following three hospitals are recommended for urgent treatment:

1. Nairobi Hospital Tel: +254 20 272 2160
2. The Aga Khan Tel: +254 20 374 0000
3. The M.P. Shah Tel: +254 20 374 2763