



UNITED NATIONS - NATIONS UNIES
ECONOMIC AND SOCIAL COMMISSION FOR ASIA AND THE PACIFIC

STATISTICAL INSTITUTE FOR ASIA AND THE PACIFIC (SIAP)
JETRO IDE Bldg., 2-2 Wakaba 3-chome, Mihama-ku, Chiba-shi, Chiba 261-8787, Japan

**Regional Training Workshop on SEEA Asset Accounts for Sustainable Development
Chiba, Japan,
16-19 June 2025**

INFORMATION NOTE

I. Course-related information

Venue and opening session

1. The Regional Workshop on SEEA Asset Accounts for Sustainable Development will be conducted at the United Nations Statistical Institute for Asia and the Pacific (SIAP) in Chiba, Japan.

United Nations Statistical Institute for Asia and the Pacific
Fourth floor, JETRO-IDE Building,
2-2 Wakaba 3-chome, Mihama-ku,
Chiba-shi, Chiba 261-8787, Japan
Telephone numbers: +81-43-299-9796; +81-43-299-9782
Facsimile number: +81-43-299-2521
E-mail address: escap-siap@un.org

NOTE: Please kindly note that SIAP's premises are **only** on the fourth floor of the building. Attendees of the training course are requested **not to** enter offices/rooms located on other floors.

2. The inaugural session will be convened at 10:00 hours on 16 June in the Lecture Room, where all subsequent sessions will also be held.

Working language of the training course

3. The training course will be conducted in English and all communication will be in English. No translation/interpretation services will be provided.

Secretariat of the training

4. The training course is jointly organized by The United Nations Statistics Division (UNSD) and the United Nations Statistical Institute for Asia and the Pacific (SIAP), with assistance of the Ministry of Internal Affairs and Communications of the Government of Japan.

Contact details of focal point are as following:

SIAP	UNSD
Ms Tomoko Yonezawa Team Assistant	Ms Elsa Begne Statistics Assistant
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Email address: escap-siap@un.org	Email address: seea@un.org

II. Travel

Hotel Accommodation

5. **It is the responsibility of the participants to make their own hotel arrangement.** When making a reservation, participants are also recommended to have a look at major online booking websites such as booking.com, expedia.com, airbnb.com, trivago.com, agoda.com, bearing in mind that the closest railway station to SIAP is Kaihin Makuhari station on JR Keiyo Line.

List of Hotels located within walking distance from Kaihin Makuhari station

<https://springs.co.jp/english/>
<https://www.greentower.co.jp/english/>
<https://www.francs.co.jp/en/>
<https://www.the-manchattan.co.jp/lang/en/>
<https://www.newotani.co.jp/en/makuhari/>
<https://www.apahotel.com/resort/makuhari/>

Visa requirements

6. **It is the responsibility of each participant to obtain a visa.** Participants are requested to check with the Embassy/Consulate of Japan accredited to the country of residence **IN PERSON** on visa requirements and where required, promptly obtain an appropriate entry visa which allows to enter Japan and participate in the training course. General information on entry visa requirements can be found on the website of the Embassy/Consulate of Japan accredited to the country of residence as well as of the website of the Ministry of Foreign Affairs of Japan (http://www.mofa.go.jp/j_info/visit/visa/index.html). Participants who need to stopover in other countries should also obtain appropriate transit visas.

Arrival at International Airports in Tokyo

7. Participants should make their own transportation arrangements from the airport (Narita or Haneda airports) to their respective hotels.

i. Airport Limousine Buses

Upon arrival at the Narita/Haneda International Airport, proceed for immigration clearance, then baggage claim, on to customs inspection, and reach the arrival lobby. The information of the airport limousine buses from/to Narita Airport to Kaihinmakuhari station can be found through the following link:

<https://www.rome2rio.com/s/Kaihimmakuhari/Tokyo-Narita-Airport-NRT>

Timetable of bus is [here](#)

The information of the airport limousine buses from/to Haneda Airport can be found through the following link:

<https://www.rome2rio.com/s/Kaihinmakuhari-eki/Tokyo-Haneda-Airport-HND>

Timetable of bus is [here](#)

Participants may also use the train/metro/buses system from and to the airports.

ii. Train, Monorail and Buses

You can search for trains, monorails and buses for the area you would like to head to from Narita Airport Passenger Terminal, or search by area to find access methods to the airport through the following link:

[Narita Airport Access Navigation \(narita-airport.jp\)](#)

The airport access from/to Haneda Airport can be found through the following link:

[Access Wayfinding | Haneda-Airport | HANEDA ROUTE MASTER \(jorudan.co.jp\)](#)

iii. Taxi

Narita/Haneda Airport is served by standard public taxis (metered fare) operating between the airport and Chiba:

[Taxi | NARITA INTERNATIONAL AIRPORT OFFICIAL WEBSITE \(narita-airport.jp\)](#)

[Taxi | Access | Haneda Airport Passenger Terminal \(tokyo-haneda.com\)](#)

Participants can also use booking platform such as Uber or Klook at the airport to transfer to your hotel.

[Earn Money by Driving or Get a Ride Now | Uber Japan](#)

[Airport transfers & taxi services \(klook.com\)](#)

In the morning on 16 June 2025

8. On 16 June, participants are requested to arrive at the venue by 9:45 hours.

III. Other Information

9. Weather and Clothing -- The average temperature during the Mid-June in Chiba, Japan ranges from 19 to 25 degrees Centigrade. Participants are advised to check from the Internet on the weather forecast of Japan 2-3 days before departure.

10. Electricity voltage -- The voltage for all electric appliances used in Japan is 100 Volts.

11. Location of restaurants -- A map with information on locations of restaurants, supermarkets, convenient stores etc. around the vicinity near SIAP is provided under **Attachment** for reference. Please refer to [Chiba "Omotenashi" Shop Guide \(a guide to shops in Chiba offering fine hospitality\) \(omotenashi-chiba.net\)](#) for further information.

12. Foreign exchange -- Foreign currency exchange tellers are available at both Narita and Haneda Airports.

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Attachment:

